



Autonomous (2016-17)

Malad Kandivli Education Society's  
**NAGINDAS KHANDWALA COLLEGE**  
OF COMMERCE, ARTS & MANAGEMENT STUDIES  
AND SHANTABEN NAGINDAS KHANDWALA COLLEGE OF SCIENCE

(Re-accredited (3<sup>rd</sup> cycle) by NAAC with 'A' Grade)  
ISO 9001 : 2015 Certified

Educational Excellence Award By Indus Foundation, U.S.A.  
IMC Ramkrishna Bajaj National Quality Commendation Certificate

**Date of Meetings conducted by Internal Quality Assurance Cell (IQAC)  
from 2016-17 to 2020-21**

Sr. No.	Academic Year	Meeting Number	Meeting Date
1	2016-17	1	25 <sup>th</sup> June 2016
2		2	11 <sup>th</sup> August 2016
3	2017-18	1	4 <sup>th</sup> January 2018
4		2	3 <sup>rd</sup> February 2018
5		3	9 <sup>th</sup> March 2018
6		4	21 <sup>st</sup> April 2018
7	2018-19	1	27 <sup>th</sup> October, 2018
8		2	21 <sup>st</sup> December, 2018
9		3	14 <sup>th</sup> February, 2019
10		4	5 <sup>th</sup> April, 2019
11	2019-20	1	15 <sup>th</sup> June 2019
12		2	13 <sup>th</sup> July 2019
13		3	29 <sup>th</sup> November 2019
14		4	5 <sup>th</sup> March 2020
15	2020-21	1	25 <sup>th</sup> June 2020
16		2	16 <sup>th</sup> September 2020
17		3	4 <sup>th</sup> January 2021
18		4	22 <sup>nd</sup> March 2021

*M. Datta.*

Prof. Dr. Moushumi Datta  
I/c. Principal

Nagindas Khandwala College of Arts and Management Studies and Shantaben  
Nagindas Khandwala College of Science

15<sup>th</sup> March 2021

INTERNAL QUALITY ASSURANCE CELL

NOTICE

A meeting of the IQAC committee will be held on Monday, 22<sup>nd</sup> March 2021 at 11.30 a.m. on online mode in Zoom platform to discuss the following agenda:

AGENDA:

1. To read and confirm the minutes of the last meeting.
2. To discuss about the internal and external issues identified
3. To discuss about the international collaborations
4. To put forward the programmes which have been decided to start from the academic year 2021-22.
5. To discuss about the students feedback
6. To put forward the number of lectures conducted department wise
7. To discuss about the results of internal audit
8. To discuss about workshops and seminars conducted in the academic year 2020-21
9. To discuss about the results of Academic Audit, Gender Audit, Green Audit and Environmental Audit and also about the conduction of ISO audit
10. Any other business with the permission of chair.



PROF.DR MOUSHUMI DATTA  
CO-ORDINATOR

Nagindas Khandwala College of Arts and Management Studies and Shantaben  
Nagindas Khandwala College of Science

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

A meeting of the IQAC Committee was held on Monday, 22<sup>nd</sup> March 2021 at 11.30 a.m. on online mode in Zoom platform.

Dr (Mrs.) Ancy Jose presided over the meeting. The following members were present:

1. Dr (Mrs.) Ancy Jose (Chairperson)
2. Prof. Dr Moushumi Datta (Co-ordinator)
3. Mr. Digant H. Upadhyaya
4. Mr. Dilip Gala
5. Adv. Hemant Mehta
6. Prin. K. Venkatramani
7. Mr. Vishal Parekh
8. Mr. Mahesh Gharegrat
9. Mr. V.G. Suchak
10. Dr. Mona Mehta
11. Dr. Sindhu PM
12. CA. Reena Desai
13. Mr. Thomson Thomas
14. Ms. Sonali Vhatkar
15. Mr. Santosh J. Akhade
16. Mr. Girish R. Rathod
17. Mr. Chandrashekhar Penta
18. Ms. Riti Anand Kushwana
19. Capt. Chintan Bhatia

The Co-ordinator of IQAC Prof. Dr Moushumi Datta welcomed the members of the committee.

The following business was transacted in the meeting:

Prof. Dr Moushumi Datta, Co-ordinator of IQAC read out the minutes of the previous meeting and sought for confirmation of the minutes. The members confirmed the minutes.

The coordinator put forward the internal and external issues which are identified

External Issues	Potential Affect
1. Getting accredited by NAAC with "A" Grade above 3.50	1. More RUSA Grants.
2. Need for focused Collaboration/ liaison/ linkages with the Trade and Industry.	2. Bridging the gap between Academia and Industry.
3. Assuring Quality in education	3. Increased responsiveness and accountability
4. Collaborations with International Universities	4. Global exposure to students

Internal Issues	Potential Affect
1. Upgrading of Professional Knowledge vis-a-vis Research activities.	1. Facilitation for Accreditation.
2. Facility constraint vis-à-vis Space availability.	2. Performance not up to the mark.
3. Introducing new self-designed honours programmes	3. Preparing industry ready students

The coordinator informed that the following students has taken admission through the college international initiative.

- Miss *Karishma Manish Dattani* got admission in 2 + 2 plan in BBI at Royal Roads University – Canada.
- Mr. *Aksh Shah* (From BSc-IT) has got admission in 2 + 2 plan in University of the Fraser Valley, BC. Canada.

The coordinator further informed that It was decided to start the following courses for the next academic year-2021-2022

Sr. No.	Name of the Program
1	B.B.A. in International Martial Arts
2	B.B.A. (Honours) in Business Administration
3	B.B.A (Honours) in Marketing Management
4	B. Sc. (Honours) Computer Science – (Specialization in Artificial Intelligence & Machine Learning)
5	B. Sc. (Honours) Computer Science – Specialization in Cloud Technology and Information Security (CTIS)
6	M.Sc. Computer Science
7	M.Sc. Computer Science - Specialization in Cyber security
8	M.Sc. Computer Science - Specialization in Artificial Intelligence

The coordinator informed that Feedback has been taken from **students** from all the sections online. Responses were received from **2615** students. Analysis has been done and actions are undertaken. This academic year female feedback on certain issues was taken separately. **1637** female students participated in the feedback. Analysis has been done and actions are undertaken. Regular mentor meetings were also conducted online.

The coordinator put forward that the educational processes mainly teaching learning plan is now in place. Monitoring sheets are filled up and monitored regularly. Regular departmental meetings have been conducted to enable faculty members to implement autonomy in the college smoothly.

#### SECOND HALF OF 2020-21

#### AIDED SECTION

DEPARTMENT	NUMBER OF LECTURES TAKEN
Commerce	501
Accountancy	597
Economics	623
Geography	470

Psychology	568
Maths & Statistics	243
Business Communication	389
Foundation Course	147
Business Law	116
Hindi & French	84
<b>TOTAL</b>	<b>3738</b>

**SELF-FINANCE SECTION**

<b>DEPARTMENT</b>	<b>NUMBER OF LECTURES TAKEN</b>
BMS	911
BAF	598
BAMMC	1006
BBI	579
BSc. IT	1073
BSc. CS	1117
BFM	614
<b>TOTAL</b>	<b>4987</b>

She further said that the college obtained 5000 licenses for its students to enroll for short term courses on Coursera free of charge. A total of 3258 students registered at Coursera, out of which 1730 students completed a total of 6203 courses.

The Semester-end and class test exams were conducted as per schedule for all the semesters. Semester end exams were conducted on Moodle and internal exams were conducted through Google forms Analysis of the result is also done and action plan was drawn. Results were declared within the stipulated time.

Internal Audit was carried on 26<sup>th</sup> & 27<sup>th</sup> February, 2021. It was noted that all departments followed the process from planning to implementation and all documents were in place.

Prof. Dr. Moushumi Datta put forward the webinars which were conducted in the academic year 2020-21.

Sr. No.	Department / Association	No. of events
1	Accountancy	05
2	Economics	01
3	Multimedia and Mass Communication	14
4	B-Section	17
5	BMS	16
6	Commerce	01
7	IT/CS	09
8	Mathematics and Statistics	01
9	Students' Council	17
10	NSS	28
11	Career Development Cell	03
12	Women Development Cell	08
13	Planning Forum	01
14	Rotaract	15
15	Gandhian Studies Centre	01
16	Insight	04
17	Research Cell	05
18	Gujarati Sahitya Mandal	01
19	Marathi Wangmay Mandal	01
20	Team Rays	21
21	PG	01
22	Geography	02
	<b>TOTAL</b>	<b>171</b>

On 23<sup>rd</sup> January, 2021, a workshop on 'Outcome Based Learning' was organised for our teaching staff. Prof. Salman Abdul Moiz, Professor and Head of Computer Science, University of Hyderabad was the resource person. While the session was certainly educational, it also assured our staff that we had been heading in the right direction when it came to designing our syllabi.

Prof Dr. Moushumi Datta conveyed that Academic Audit, Gender Audit, Green Audit and Environmental Audit were conducted successfully by external experts and ISO audit will be conducted in the month of May 2021.

There being no other business the meeting ended with the vote of thanks to the chair.

*M Datta.*

PROF. DR. MOUSHUMI DATTA  
CO-ORDINATOR

READ CONFIRMED AND SIGNED ON



DR. (MRS.) ANCY JOSE  
CHAIRPERSON



Action Taken Report of IQAC Meeting held on Monday, 22<sup>nd</sup> March 2021 at 11.30 a.m.

Sr. No.	Agenda	Action Taken
1	To discuss about the internal and external issues identified	Internal and external issues has been identified and discussed
2	To discuss about the international collaborations	2 students have got admission in 2+2 plan
3	To put forward the programmes which have been decided to start from the academic year 2021-22	8 programmes were started
4	To discuss about the students feedback	2615 feedback responses has been received.
5	To put forward the number of lectures conducted department wise	In aided section 3738 lectures and in self financed section 4987 lectures has been conducted in second half of 2020-2021
6	To discuss about the results of internal audit	Internal Audit was carried on 26 <sup>th</sup> and 27 <sup>th</sup> February, 2021
7	To discuss about workshops and seminars conducted in the academic year 2020-21	171 workshops and seminars were conducted in 2020-21
8	To discuss about the results of Academic Audit, Gender Audit, Green Audit and Environmental Audit and also about the conduction of ISO audit	All Audits were conducted.

*M. Datta*

DR. MOUSHUMI DATTA  
IQAC CO-ORDINATOR



*Ancy Jose*

DR.(MRS.) ANCY JOSE  
PRINCIPAL

Nagindas Khandwala College of Arts and Management Studies and Shantaben Nagindas  
Khandwala College of Science

24<sup>th</sup> December 2020

INTERNAL QUALITY ASSURANCE CELL

NOTICE

A meeting of the IQAC committee will be held on Monday, 4<sup>th</sup> January 2021 at 11.30 A.M.  
through online mode in Zoom platform to discuss the following agenda:

AGENDA

1. To read and confirm the minutes of the last meeting.
2. To discuss about the guidelines for AQAR submission.
3. To discuss about workshops and seminars conducted till December 2020
4. To discuss about the updates of RUSA.
5. To discuss about the Free Online Coursera Courses for Credits
6. In house short term courses
7. To review about Area Development Programme
8. Review of training and implementation of online teaching
9. Any other business with the permission of chair.



PROF.DR MOUSHUMI DATTA

CO-ORDINATOR

Nagindas Khandwala College of Arts and Management Studies and Shantaben Nagindas  
Khandwala College of Science

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

A meeting of the IQAC Committee was held 4<sup>th</sup> January 2021 at 11.30 A.M. through online mode in Zoom platform.

Dr (Mrs.) Ancy Jose presided over the meeting. The following members were present:

1. Dr (Mrs.) Ancy Jose (Chairperson)
2. Prof. Dr Moushumi Datta (Co-ordinator)
3. Mr. Digant H. Upadhyaya
4. Mr. Dilip Gala
5. Adv. Hemant Mehta
6. Prin. K. Venkatramani
7. Mr. Vishal Parekh
8. Mr. Mahesh Gharegrat
9. Mr. V.G. Suchak
10. Dr. Mona Mehta
11. Dr. Sindhu PM
12. CA. Reena Desai
13. Mr. Thomson Thomas
14. Ms. Sonali Vhatkar
15. Mr. Santosh J. Akhade
16. Mr. Girish R. Rathod
17. Mr. Chandrashekhhar Penta
18. Ms. Riti Anand Kushwana

### 19. Capt. Chintan Bhatia

The Co-Ordinator of IQAC Prof. Dr Moushumi Datta welcomed the members of the committee. The following business was transacted in the meeting:

Prof. Dr Moushumi Datta, Co-ordinator of IQAC read out the minutes of the previous meeting and sought for confirmation of the minutes. The members confirmed the minutes.

Prof. Dr Moushumi Datta, Co-ordinator of IQAC placed before the members the guidelines for AQAR submission and informed that the detailed information required have to be submitted.

The Co-Ordinator shared the details of RUSA funding. The grant received from RUSA was spent on the renovation of washrooms and will be used to set a virtual classroom and also e-resources for faculty.

The Co-ordinator shared that we offered following 12 Coursera free courses, which they could learn online, without incurring any costs. On completion of 1 course students earned 2 credits.

### **Coursera Short Term Courses for TY, SY and FY Students**

(B. Com., BA, B. Section, BMM, BMS, B. Sc.- IT, CS, BMS-SM)

Sr. No	Course Name	Course Codes	University
1	The Science of Well-Being	20USTSWB	Yale University
2	Financial Markets	20USTFM	Yale University
3	Successful Negotiation: Essential Strategies and Skills	20USTSNESS	University of Michigan
4	Management of Fashion and Luxury Companies	20USTMFLC	University of Bocconi
5	Private Equity and Venture Capital	20USTPEVC	University of Bocconi
6	English for Business and Entrepreneurship	20USTEBE	University of Pennsylvania
7	Sports Marketing	20USTSM	Northwestern University
8	Forensic Accounting and Fraud Examination	20USTFAFE	West Virginia University
9	Epidemics - the Dynamics of Infectious Diseases	20USTEDID	Pennsylvania State University
10	The Olympic Games and the Media	20USTOGM	Universitat Autònoma de Barcelona
11	Applied Data Science with Python Specialization	20USTADSPS	University of Michigan
12	Neural Networks and Deep Learning	20USTNNDL	deeplearning.ai

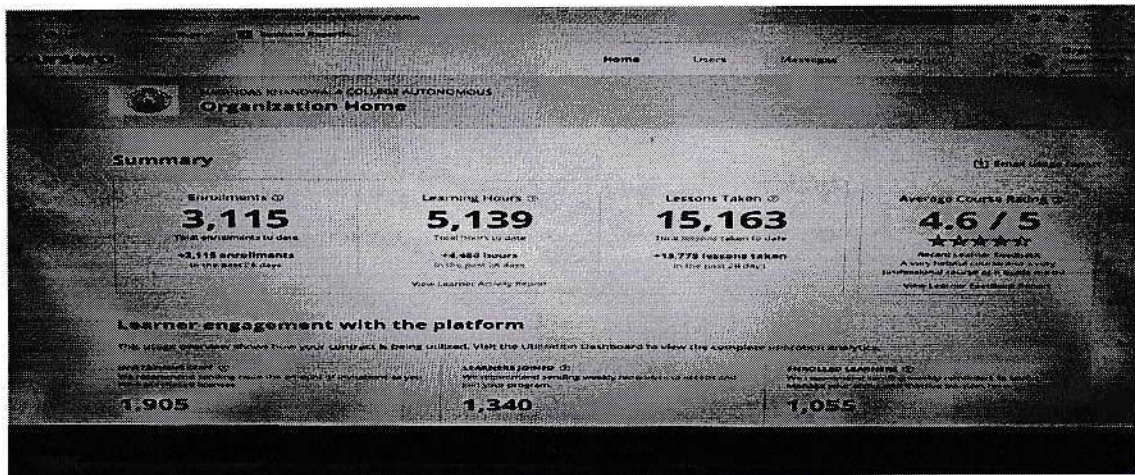
### Free Online Coursera Courses for Post Graduate Students

Sr. No.	Course Name	University	Course Codes
1	Principles of Corporate Finance – A Tale of Value	American Institute of Business and Economics	20PSTPCFTV
2	Excel Skills for Business Specialization	Macquarie University	20PSTESBS
3	Financial Engineering and Risk Management Part I	Columbia University	20PSTFERM
4	Applying Data Analytics in Finance	University of Illinois	20PSTADAF
5	Business English: Finance and Economics	Arizona State University	20PSTBEFE

#### Coursera for Campus – 1

Coursera is the world's premier learning platform (or MOOC- Massive Open Online Courses). It brings online educational content from the best universities and industries in an easy-to-use online platform. During pandemic Khandwala College could envision a world where anyone, anywhere can get their life transformed by accessing the world's best learning experience.

College entered into an agreement with Coursera and we were allotted 5,000 licenses. That meant our 5,000 students could learn unlimited number of courses from Coursera free of cost. We are happy to say that our students took benefit of this arrangement. 4,189 students joined various courses and credits were allotted to those who successfully completed the courses. Credits were allotted on the basis of number of total learning hours of each student.



While learning on this international platform our students learned new skills which would help them prepare for a dream job, could refresh their education & keep the competitive edge, became better informed on a variety of topics, could access content from 160+ universities & 30+ industry partners and enjoyed to be part of a community of over 40+ million global. This in the period of pandemic situation is a big achievement for students and also for the College!

#### Coursera for Campus - 2

#### Completing Autonomy Credits (Second & Third year Classes)

Khandwala College was awarded 20,000 licences by Coursera under a second scheme of Coursera for Campus. Under this one student was allowed to register for one course free of cost. Students studying at Khandwala College, in second year or third year of any program, who did not complete additional 8 credits of autonomy, were given one more chance to complete the credits by completing any of the following free Coursera courses under the scheme 'Coursera for Campus'. Completing one course earned 2 credits and completing two courses earned 4 credits.

Courses offered were as follows:

1. Managerial Economics and Business Analysis Capstone, University of Illinois at Urbana-Champaign

2. Visionary leadership, identity & motivation: Become a meaning maker, Macquarie University

3. Presentations: Speaking so that People Listen, University of California, Irvine

4. Qualitative Research Methods, University of Amsterdam

No fees were payable for these courses when registered through Coursera for Campus.

The coordinator informed that in house departments of Khandwala College came forward and developed 4 courses for students. This was decided to be the last scheme of the academic year 2020-21 devised to help students to complete the autonomy credits.

#### **Last Opportunity to Earn Autonomy Credits**

(B. Com., BA, B. Section, BAMMC, BMS, B. Sc.- IT, CS, BMS-SM)

All second- and third-year students of Khandwala College, who have not yet completed 8 compulsory Autonomy credits, were given a last opportunity to register for the below mentioned courses to complete 8 credits. Students could complete 1 or more of the below mentioned courses. On successful completion of one course, students can claim 2 credits. Classes for these courses will be conducted online, after the semester end examination in May, 2021.

<b>Sr. No.</b>	<b>Name of the Course</b>	<b>Fees</b>
1	Understanding Pollution through Mobile Application	Rs. 300
2	Certificate in Methods of Quantitative techniques	Rs. 300
3	Branding Yourself	Rs. 300
4	Learning to make Effective PPTs	Rs. 300

The coordinator informed that Area Development Programme is being conducted. A study related to Analysis of Preventive Measures Taken by Citizens to Prevent Covid-19 in Northern Suburbs of Greater Mumbai is carried on by IQAC.

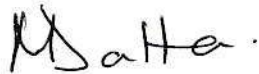
Several workshops and seminars were conducted till December 2020

Women Development Centre organised the following webinars in the month of November 2020.

Breast and Cervical Cancer	Dr. Smita Dangi	3 <sup>rd</sup> November 2020	96
Just One More Reason to Smile	Dr Smita Kedar Karde	5 <sup>th</sup> November 2020	100
Resolving Interpersonal Conflicts and Mastering the conflict Strategies	Dr. Mithila Desai	9 <sup>th</sup> November 2020	100

Prof. Dr Moushumi Datta, Co-ordinator of IQAC informed the members that training and online teaching has been done with the help of Google Apps. Several other training programmes were arranged and all the faculty has been benefitted from the same.

There being no other business the meeting ended with the vote of thanks to the chair.



PROF. DR. MOUSHUMI DATTA  
CO-ORDINATOR

READ CONFIRMED AND SIGNED



DR. (MRS.) ANCY JOSE  
CHAIRPERSON



Action Taken Report of IQAC Meeting held on Monday, 4<sup>th</sup> January 2021 at 11.30 A.M.

Sr. No.	Agenda	Action Taken
1	To discuss about the guidelines for AQAR submission	The guidelines for AQAR submission was put forward
2	To discuss about workshops and seminars conducted till December 2020	Several workshops and seminars conducted
3	To discuss about the updates of RUSA.	Renovation of washrooms has been done.
4	To discuss about the Free Online Coursera Courses for Credits	Free Online Coursera Courses has been started.
5	In house short term courses	Four inhouse short term programmes started.
6	To review about Area Development Programme	Area Development Programme is carried on
7	Review of training and implementation of online teaching	Training programmes are carried on for online teaching for the faculty.

*M. Datta*

DR. MOUSHUMI DATTA  
IQAC CO-ORDINATOR



*Ancy Jose*

DR.(MRS.) ANCY JOSE  
PRINCIPAL

Nagindas Khandwala College of Arts and Management Studies and Shantaben  
Nagindas Khandwala College of Science

1<sup>st</sup> September 2020

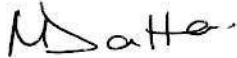
INTERNAL QUALITY ASSURANCE CELL

NOTICE

A meeting of the IQAC committee will be held on Wednesday, 16<sup>th</sup> September 2020 at 11.30 a.m. on online mode in Zoom platform to discuss the following agenda:

AGENDA:

1. To read and confirm the minutes of the last meeting.
2. To discuss about the commencement of lectures during the lockdown
3. To discuss about workshops and seminars conducted till 15<sup>th</sup> September 2020
4. To discuss about the activities of Research Cell
5. To discuss about the webinar conducted by various departments
6. To discuss about the updates of RUSA.
7. To discuss about sanitization of the campus
8. To discuss about the feedback from students
9. Any other business with the permission of chair.



PROF.DR MOUSHUMI DATTA  
CO-ORDINATOR

Nagindas Khandwala College of Arts and Management Studies and Shantaben  
Nagindas Khandwala College of Science

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

A meeting of the IQAC Committee was held on September 16, 2020 at 11.30 a.m. on online mode in Zoom platform.

Dr (Mrs.) Ancy Jose presided over the meeting. The following members were present:

1. Dr (Mrs.) Ancy Jose (Chairperson)
2. Prof. Dr Moushumi Datta (Co-ordinator)
3. Mr. Digant H. Upadhyaya
4. Mr. Dilip Gala
5. Adv. Hemant Mehta
6. Prin. K. Venkatramani
7. Mr. Vishal Parekh
8. Mr. Mahesh Gharegrat
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15. Mr. Santosh J. Akhade
16. Mr. Girish R. Rathod
17. Mr. Chandrashekhar Penta
18. Ms. Riti Anand Kushwana
19. Capt. Chintan Bhatia

The Co-Ordinator of IQAC Prof. Dr Moushumi Datta welcomed the members of the committee. The following business was transacted in the meeting:

Prof. Dr Moushumi Datta, Co-ordinator of IQAC read out the minutes of the previous meeting and sought for confirmation of the minutes. The members confirmed the minutes.

Prof. Dr Moushumi Datta brought to light that the College closed from March 15, 2020 as per instructions of the government. March 14, 2020, Saturday was the last lecturing day. PG classes started on 15 June 2020, Monday. UG Lectures started from SY- 01 July, 2020, Wednesday; TY from 06 July 2020, Monday and FY from 07 September 2020, Monday. She informed that the college has planned and implemented online teaching in Google Meet and Microsoft Teams platform and examination is planned in Moodle platform.

The Co-Ordinator shared the details of the workshops/seminars and conferences which was conducted till 15<sup>th</sup> September 2020. She put forward that **August** was full of celebrations. The friendship day was celebrated by conducting various games on virtual platform. Students got to know the importance of our national and mother language, as "Hindi Diwas" and the "Vishwa Gujarati Bhasha Diwas" was celebrated.

On 6<sup>th</sup> August, 2020, to keep educators abreast of the Governments latest measures affecting higher education in India, IQAC organised a National Level Webinar on : 'A way forward in Higher Education : New education Policy 2020' by Dr. Ashish Puranik, Vice Principal & Assistant Professor in Accounting & Taxation at Brihan Maharashtra College of Commerce (BMCC), Deccan Pune. The feedback from the nationwide participants was very encouraging.

S.C.O.U.T - Two day Virtual Sports Competitions to mark the National sports day was conducted and got overwhelming response. The celebrations continued in **September** when Teachers' day was celebrated virtually with utmost zeal. A Poster making competition will be organised on 16<sup>th</sup> September, 2020, the World Ozone day.

The Coordinator informed the committee that the research cell organised a Five Day Free Interactive National Level Webinar on the topic, '**Tools and techniques for excellent Doctoral Research**', on Wednesday, 1<sup>st</sup> July 2020 to Sunday, 5<sup>th</sup> July 2020. The Chairperson of the webinar was Dr. (Mrs) Ancy Jose, Principal, Convenor was CA Dr. Varsha Ainapure, Adjunct Professor, Advisory Committee: Mr. Vijay Suchak, Vice-Principal, Prof. Dr. Moushumi Datta, Vice-Principal and IQAC Co-ordinator, Dr. Mona Mehta, Vice-Principal (Self-Finance Section), Organising Secretary, Dr. Kavita Kalkoti, Associate Professor.

The details of the webinar are as follows

Sr. No.	Date	Day	Topic	Resource Person	Time
1	01-07-2020	Wednesday	Literature Review & Rationale of the Study	Prof. Dr. Moushumi Datta Vice Principal, Nagindas Khandwala College -Autonomous	11.30 am to 1.30 pm
2	02-07-2020	Thursday	Developing a questionnaire	Dr. S. Kevin Formerly Pro V.C. and Professor, University of Kerala	11.30 am to 1.30 pm
3	03-07-2020	Friday	Introduction to R; data management; exploratory data analysis; graphs & diagrams	Dr. N Raju Formerly Professor, University of Calicut	11.30 am to 1.30 pm
4	04-07-2020	Saturday	Correlation, Regression Analysis & t-test, Chi Square tests	Dr. N. Raju Formerly Professor, University of Calicut	11.30 am to 1.30 pm
5	05-07-2020	Sunday	Citation and Plagiarism	Prof. Dr. Moushumi Datta Vice Principal, Nagindas Khandwala College -Autonomous	11.30 am to 1.30 pm

A large number of participants took the benefit of this webinar, we started as a national webinar but we also had international participants. Mumbai 206, Chennai 50, Hyderabad 37, Kolkata 28, Coimbatore 24, Delhi 21, Bangalore 18, Indore 17, Pune 15, Agra 12, Kuwait – 2, Wolaita Sodo, Ethopia – 1, Ijebu-Ode, Nigeria – 1, Anbar, Iraq -1. The webinar was uploaded on YouTube on a daily basis and many watched it after the webinar. As of giving this report the webinar has more than 4000 views on YouTube.

The research cell organised, a Virtual “Six monthly Presentations and Open Defence” for all the Ph D scholars of research cell on 17th August, 2020, Monday, from 3.00 p.m. to 6.00 p.m.

**Research scholars who gave the six-monthly presentation were:**

- Vaishali Bhimani (01) under the guidance of Dr Gopal Kalkoti
- Charmi Shah and Nimish Chodankar (02) under the guidance of Dr Kavita Kalkoti
- Sushmita Mukerji, Mamta Chhajer, Fransisco D'souza, Shriram Daptardar (04) under the guidance of Adjunct Professor Dr Varsha Ainapure
- Ms. Subhi Soral, Ms. Vrushali Kadam, Ms. Shweta Pande (03) under the guidance of Prof Dr Moushumi Datta
- Mrs. Shailaja Hazare, Miss. Anita Kakad, Ms. Poorna Venkatesh (03) under the guidance of Dr Prakash Dongre

Prof. Dr. P. S. Vivek was the expert who guided the students in these presentations.

**Research scholars who gave Open Defence were:**

- Ms. Jayeeta Datta, Ms. Amrita Agarwal, (02) under the guidance of Prof Dr Moushumi Datta.

Dr. Paromita Majumdar, Dr. Panchali Majumdar, Dr. Rajaram Patil, Prof. Dr. Shivram Thakur were the subject experts for the open defence. 13 scholars gave presentations and 02 students successfully completed their open defence.

The coordinator informed that Career Development Cell organized the following webinar

5 <sup>th</sup> August, 2020	Webinar – 'What Next'	A Zoom webinar organized in collaboration with <b>The Department of Multimedia and Mass Communication</b> , that went live on the college YouTube Channel, for students who completed HSC and are seeking for admissions into various undergraduate programmes.	<b>1. Dr. (Mrs.) Ancy Jose</b> (Principal) <b>2. Dr. Mona Mehta</b> (Vice Principal) <b>3. Prof. Vijay Suchak</b> (Vice Principal) <b>4. Prof. Dr. Moushumi Datta</b> (Vice Principal) <b>5. Mrs. Kalpana Divekar</b> (Head of IT Administration) <b>6. Prof. Anuja Chittilapilly</b> (Vice Principal-Junior College) <b>7. Dr. Vinay Prabhu</b> (Associate Professor & Head of Department of Psychology)
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The coordinator informed that Planning Forum in association with Dept of Commerce organised a workshop on Entrepreneurship for Third year students of our college on “ BPlan for Budding Entrepreneurs “ by Prof. Namrata Acharya on 13 th August 2020.

The Rotaract Club arranged the following programme

DATE	TOPIC OF WEBINAR	SPEAKERS	NO. OF PARTICIPATION
1st August	Entrepreneurial story of Beerud Sheth	Beerud Sheth	379 members
4th August	How to write scientific articles	Prof. Vandana Patravale	78 members
15th August	How our eyes get affected the most in the current online scenerio	Dr. Raksha Vaishnav	418 members
21st August	Awareness about skin donation	Dr. Sunil Keswani, Dr. Girish Trivedi, Mrs. Sangeeta Panda, Rtn. Rajesh Modi	116 members

The Co-Ordinator shared the details of RUSA funding. The grant received from RUSA was spent on the renovation of washrooms and will be used to set a virtual classroom and also e-resources for faculty.

The committee was informed that the housekeeping staff have been trained by the BMC for sanitizing the campus and they are doing their job effectively.

The committee was also informed that feedback from students will be collected in the last week of September 2020.

There being no other business the meeting ended with the vote of thanks to the chair.



PROF.DR MOUSHUMI DATTA  
CO-ORDINATOR

READ CONFIRMED AND SIGNED



DR. ANCY JOSE  
CHAIRPERSON

Action Taken Report of IQAC Meeting held on Wednesday, 16<sup>th</sup> September 2020 at 11.30 a.m

Sr. No.	Agenda	Action Taken
1	To discuss about the commencement of lectures during the lockdown	For S.Y. lectures started from 1 <sup>st</sup> July, for T.Y. 6 <sup>th</sup> July, and for F.Y. 7 <sup>th</sup> September
2	To discuss about workshops and seminars conducted till 15 <sup>th</sup> September 2020	Several workshops were conducted
3	To discuss about the activities of Research Cell	Workshop, 6 monthly presentations and open defence was conducted.
4	To discuss about the webinar conducted by various departments	6 webinars were conducted
5	To discuss about the updates of RUSA	Renovations of the washrooms are completed.
6	To discuss about sanitization of the campus	Sanitization of the entire premises was done.
7	To discuss about the feedback from students	Feedback of the students will be collected.

*M Datta*

**DR. MOUSHUMI DATTA**  
**IQAC CO-ORDINATOR**



*Ancy Jose*

**DR.(MRS.) ANCY JOSE**  
**PRINCIPAL**



Nagindas Khandwala College of Arts and Management Studies and Shantaben  
Nagindas Khandwala College of Science

15<sup>th</sup> June 2020

INTERNAL QUALITY ASSURANCE CELL

NOTICE

A meeting of the IQAC committee will be held on Thursday, 25<sup>th</sup> June 2020 at 11.30 a.m. on online mode in Zoom platform to discuss the following agenda

AGENDA:

1. To read and confirm the minutes of the last meeting.
2. To discuss the preparation of Academic Calendar
3. To discuss about the new programmes of the academic year 2020-21
4. To discuss about the commencement of lectures during the lockdown
5. To discuss about workshops and seminars conducted till 25<sup>th</sup> June 2020
6. To discuss about the formation of various committees
7. To discuss about the teaching plan and workload distribution
8. To discuss about the up gradation of the syllabus
9. To discuss about NAAC accreditation
10. To discuss about the Quality Objectives
11. To discuss about competency based skilled matrix
12. To discuss about the webinar conducted by various departments
13. Any other business with the permission of chair.

*M. Satta*

PROF.DR MOUSHUMI DATTA  
CO-ORDINATOR

Nagindas Khandwala College of Arts and Management Studies and Shantaben  
Nagindas Khandwala College of Science

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

A meeting of the IQAC Committee was held Thursday, 25<sup>th</sup> June 2020 at 11.30 a.m. on online mode in Zoom platform.

Dr (Mrs.) Ancy Jose presided over the meeting. The following members were present:

1. Dr (Mrs.) Ancy Jose (Chairperson)
2. Prof. Dr Moushumi Datta (Co-ordinator)
3. Mr. Digant H. Upadhyaya
4. Mr. Dilip Gala
5. Adv. Hemant Mehta
6. Prin. K. Venkatramani
7. Mr. Vishal Parekh
8. Mr. Mahesh Gharegrat
9. Mr. V.G. Suchak
10. Dr. Mona Mehta
11. Dr. Sindhu PM
12. CA. Reena Desai
13. Mr. Thomson Thomas
14. Ms. Sonali Vhatkar
15. Mr. Santosh J. Akhade
16. Mr. Girish R. Rathod
17. Mr. Chandrashekhar Penta
18. Ms. Riti Anand Kushwana
19. Capt. Chintan Bhatia

The Co-Ordinator of IQAC Prof. Dr Moushumi Datta welcomed the members of the committee. The following business was transacted in the meeting:

Prof. Dr Moushumi Datta, Co-ordinator of IQAC read out the minutes of the previous meeting and sought for confirmation of the minutes. The members confirmed the minutes.

Vice Principal Mr. V.G. Suchak was asked to prepare the Academic Calendar for the academic year 2020-21. The coordinator informed the members to intimate about the activities that will take place for the academic year.

The coordinator informed the committee about the starting of New Programmes in 2020-21

1. M.Sc. Geoinformatics
2. Bachelor of Interior Designing
3. Bachelor of Tourism and Travel Management
4. B.Sc. (Hons) – Integrative Nutrition & Dietetics
5. Bachelor of Management Studies in E-Commerce Operations

Prof. Dr Moushumi Datta brought to light that the College closed from March 15, 2020 as per instructions of the Government. March 14, 2020, Saturday was the last lecturing day. However, PG classes started on 15 June 2020, Monday in online mode.

The Co-ordinator shared the details of the workshops/seminars and conferences conducted till 25<sup>th</sup> June 2020.

On 11<sup>th</sup> June, 2020 a National Level Webinar on “Stress Management among Teachers: Through Wisdom of Srimad Bhagavad Geeta” was organised. The speaker was Shri Baldev Das, the Director of the Youth Link of ISKCON. Participants from all across India participated in large numbers and drew the benefit of the timeless wisdom of India spirituality.

The Principal informed that various committees are formed and the faculty members are intimated. All the faculty members are preparing teaching plans and accordingly the monthly monitoring sheet will be submitted.

The Head of the Departments were advised to have meetings for up gradation of syllabus.

The guidelines of NAAC were explained by Prof. Dr. Moushumi Datta to the members. She informed the members that NAAC work is being carried out in a systematic and planned manner.

In this academic year 2020-21, the Quality Objectives of Degree College are

1. *To provide six man-days of training programs for the faculty in the academic year 2020-21*
2. *To introduce Credit Based Short Term Course for PG Students on 'Online Information Sources, Tools and Techniques' in Online Mode. (Duration: 30 hours + 10 hours practical)*

The above Quality Objectives will be monitored at regular interval.

The coordinator informed that the format of competency based skilled matrix is done and will be distributed among faculty members so that the training needs can be identified.

The coordinator informed that a webinar on *Financial Markets, Personal Investing and Career Options* was organised by Department of Accountancy from 23<sup>rd</sup> May to 27<sup>th</sup> May 2020 and 241 participants were present. A Webinar on "Impact of Covid-19 on the Indian Economy and the Way Forward" was organized on June 16, 2020 by Department of Economics. The Resource Person was Dr. Barendra Bhoi – Career Central Banker and Economist. There were 285 participants.

B Section organized the following Guest Lectures in the month of June 2020

4th June, Thursday	Mr. Jaishank Gupta - CFP and CFA from USA	Investment for youngsters	220 (BAF,BBI,BFM)
8th June, Monday	Mr. Vrushabh Yekhande Product Manager at HDFC and Mr. Bhaves Shah Wealth Manager at ICICI Bank	1) Must have skills for youth 2) Creation of wealth through early investment	200

The BMS department organised the following activities in the month of June 2020.

Sr. No.	Title	Participants	Date
1.	Online survey on 'Covid 19: An Inside Journey'	110	20 <sup>th</sup> May to 25 <sup>th</sup> May 2020
2.	Online Poster Making on 'Rediscovering Happiness'	75	22 <sup>nd</sup> May to 24 <sup>th</sup> May 2020
3.	Debate on " Is Online education as effective as traditional On- schooling Campus	33	23 <sup>rd</sup> May 2020
4.	Bollywood Treasure Hunt	20	24 <sup>th</sup> May,2020
5.	Virtual Talent	54	24 <sup>th</sup> May,2020
6.	Poster making and Debate on 'During and Post Covid 19, Online Education, Work from Home gaining Prominence'.	43	25 <sup>th</sup> May,2020

Women Development Centre organised the following webinars in the month of June 2020.

SR. NO.	TITLE	RESOURCE PERSON	DATE	Number of participants	Remark
1	Dealing with Family Dynamics	Dr. Tanya Jain	30 th May 2020	90	
2	Cyber Security during Covid-19	Mr. Sachin Dedhia	12 <sup>th</sup> June 2020	120	

Career Development Cell organized the following webinar.

Date	Name	Event Description	Resource Persons and Topics	Attendance/No. of Students
18 <sup>th</sup> May, 2020 19 <sup>th</sup> May, 2020	Nurturance	A webinar in collaboration with <b>The Department of Multimedia and Mass Communication</b> of the college.	<p>1) <b>Mr. Deep Shah</b> (Co-Founder at The Wise Idiot)  <b>Topic - LinkedIn – A Portal to Professional Growth (Day 1), How to Write SOPs that Convert into Acceptance Letters. (Day 2)</b></p> <p>2) <b>Mr. Aditya Shastri</b> (Associate Team Lead: Learning &amp; Development at IIDE and A Visiting Faculty at Nagindas Khandwala College)  <b>Topic - Post Covid 19 Employment Opportunities and Challenges</b></p> <p>3) <b>Ms. Namita Agarwal</b> (Founder of Careersanta.com)  <b>Topic - Bridging the Gap Between Academia and Industry in Relation to Students.</b></p>	62 participants on Day 1 And 48 participants on Day 2 (in house)

There being no other business the meeting ended with the vote of thanks to the chair.

*M. Datta*

PROF.DR MOUSHUMI DATTA  
CO-ORDINATOR

READ CONFIRMED AND SIGNED

*Dr. Ancy Jose*

DR. ANCY JOSE  
CHAIRPERSON

Action Taken Report of IQAC Meeting held on Thursday, 25<sup>th</sup> June 2020 at 11.30 a.m

Sr. No.	Agenda	Action Taken
	To discuss the preparation of Academic Calendar	Academic Calendar has been prepared
1	To discuss about the new programmes of the academic year 2020-21	5 Courses has been introduced
2	To discuss about the commencement of lectures during the lockdown	P.G. Lecturers were already commenced on 15 <sup>th</sup> June, 2020
3	To discuss about workshops and seminars conducted till 25 <sup>th</sup> June 2020	8 webinars has been conducted
3	To discuss about the formation of various committees	The Committees has been prepared and the faculty members were intimated.
4	To discuss about the teaching plan and workload distribution	Teaching plan is being prepared and the time tables were prepared as per workload.
5	To discuss about the up gradation of the syllabus	Initiated
6	To discuss about NAAC accreditation	The SSR will be prepared and submitted by October, 2021
7	To discuss about the Quality Objectives	Two quality objectives are taken up.
8	To discuss about competency based skilled matrix	The Format has been prepared
9	To discuss about the webinar conducted by various departments	Accountancy, Economics, BMS and Career Development Cell organized webinars

*Matta.*

DR. MOUSHUMI DATTA  
IQAC CO-ORDINATOR



*[Signature]*

DR.(MRS.) ANCY JOSE  
PRINCIPAL