DATE: 09th May, 2024

NAGINDAS KHANDWALA COLLEGE OF COMMERCE, ARTS AND MANAGEMENT STUDIES AND SHANTABEN NAGINDAS KHANDWALA COLLEGE OF SCIENCE (EMPOWERED AUTONOMOUS)

ADMISSION SCHEDULE FOR THE ACADEMIC YEAR 2024-2025

(SECOND & THIRD YEAR – ALL COURSES)

The students promoted to **Second and Third Year Aided and Self Finance Courses (2024-2025)** are hereby informed that **the entire admission process will be online.**

Brief Schedule is as follows:

Online Admission & Payment Schedule:

➢ **Form Filling Period:**

09th May, 2024, 10.00 am to 15th May, 2024, 05.00 pm

Student Portal for Application Process Link:

https://cimsstudentnewui.mastersofterp.in/

➢ **Payment of Admission Fees Period:**

10th May 2024, 10.00 am to 20th May, 2024, 11.00 pm

TYBA students will pay the fees after merit list and allocation of subject group.

It is mandatory for all students to take admission as per the given schedule.

Admission will be confirmed only after the payment of admission fees.

Kindly check the website for regular updates.

Email ID for student queries: **dgadm@nkc.ac.in**

PROF. DR. MOUSHUMI DATTA

PRINCIPAL

Nagindas Khandwala College of Commerce, Arts and Management Studies and Shantaben Nagindas Khandwala College of Science (Empowered Autonomous)

Guidelines for Online Admission Process for Second Year and Third Year All Courses
Academic Year 2024 - 2025

- **NOTE : PLEASE READ FIRST**
1. There is no offline admission.
2. Application forms with incomplete entries will not be considered.
3. Submission of wrong information or false data will lead to cancellation of admission.
4. Keep all the scanned documents ready before filling up of the online admission form.
5. Keep your proper Passport size Photograph scanned with white background and signature ready for upload.
6. **Do not upload selfies in Photo.** Your photograph will be used for your mark sheet so upload a proper formal photograph
7. Size of photographs should not exceed 500 KB and signature 300 KB. The size of documents should not exceed 200 KB
8. While filling Personal Details, enter your name in Marathi properly as it will be used in your Convocation (Degree Certificate)

- **INSTRUCTIONS FOR DOCUMENT UPLOAD:**
1. All documents shall be uploaded in PDF/JPG format only.
2. Size of the PDF/JPG documents uploaded shall not exceed to 200 KB.
3. It will be responsibility of students to scan all the relevant documents with clarity.
4. Mandatory documents have to be uploaded.

- **LIST OF DOCUMENTS TO BE UPLOADED:**

1. Student Photograph.

2. Gujarati Minority Certificate – those students whose mother tongue is Gujarati should upload their Minority Samaj Certificate /Gujarati Minority Affidavit. **(Mandatory)**

3. Address Proof - Aadhaar Card – **(Mandatory)**
   Those students whose Residential address is changed during the current Academic Year 2024-2025 are required to give separate application along with necessary proof viz. Ration Card, Flat/Room Agreement, etc.

5. Caste Certificate – Students who belong to Reserved Category such as (SC/ST/NT/OBC/SBC) – from Maharashtra government **(Mandatory)**

6. ABC ID Card – **(Mandatory)** . Those students who have not yet created their ABC ID follow this link – https://www.abc.gov.in/login.php

6. H.S.C. Leaving Certificate **(Mandatory)**.

7. Semester marksheet – Sem – I & II for SY Students & Sem – I, II, III & IV for TY Students

8. H.S.C. Marksheet.

9. Certificate of Divyangjan /Learning Disability : Divyangjan / Learning Disability students should upload their Certificates.

- **For TYBCOM & TYBA Admission subject preference will be given as per merit basis.**

PROF. (DR.) MOUSHUMI DATTA
PRINCIPAL

**Nagindas Khandwala College of Commerce, Arts and Management Studies and
Shantaben Nagindas Khandwala College of Science
(Empowered Autonomous)**

Academic Year 2024 - 2025

ADMISSION PROCESS STEPS:

Step 1	**Visit website**: https://cimsstudentnewui.mastersofterp.in/ Use Laptop or Desktop to access website. All features are not available via Mobile.
Step 2	For Login Credentials, if you already know **Username and Password** use that or else Click on Get Username and Password. Enter your registered contact number or Email ID. After this you will get your login credentials via SMS or email.
Step 3	From the left-hand side menu click on "**Online Registration**".
Step 4	Check **Personal Details,** Add your name in Marathi and your ABC ID Number and Click on "Save & Next'
Step 5	Edit **Photo and Signature** Details and Click on "Save & Next"
Step 6	Upload the mentioned **Documents** and Click on "Save & Next"
Step 7	**For SY Students**: Select the **Subjects** from the subject options given in the dropdown and click on "Save & Next"
	For TY Students : Select Subject Preference for your Next Year, click on ADD and click on "Save & Next"
Step 8	Check form filled by Clicking on **PREVIEW** button, go back and make changes if required. If no changes click on **CONFIRM** button.
Step 9	Complete your admission process after paying the fees. For fees payment Click on **Payable Fees** on the left side menu and pay your fees. Fees have to be paid **online** only. You can also login to **feepayr.com** in order to pay the fees.

For admission related queries contact via email: **dgadm@nkc.ac.in**

In Subject Line mention the problem. Keywords (Login, Exam, Result, Admission etc).*NO SUBJECT LINE --> NO REPLY* Please mention your student id, name, course, year and mobile number.

MDatta

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PRINCIPAL**

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