

NAGINDAS KHANDWALA COLLEGE OF COMMERCE, ARTS & MANAGEMENT
STUDIES AND SHANTABEN NAGINDAS KHANDWALA COLLEGE OF SCIENCE

5th April, 2023

INTERNAL QUALITY ASSURANCE CELL

NOTICE

A meeting of the IQAC Committee will be held on Wednesday, 12th April 2023 at 11:00 am in Hybrid Mode at Library, 1st Floor, C-Wing and Google Meet to discuss the following agenda.

Link:

IQAC Meeting_12th April 2023

Wednesday, April 12 · 11:00am – 12:00pm

Google Meet joining info

Video call link: <https://meet.google.com/frs-nvwv-vua>

Or dial: (US) +1 956-752-6586 PIN: 417 795 331#

AGENDA

1. To read and confirm the minutes of the previous meeting.
2. To discuss about various Audits undertaken.
3. To discuss the progress of work done for AQAR 2022-23.
4. To review the feedback taken from learners.
5. To discuss the implementation of new programmes under NEP 2020.
6. To discuss about CAS Promotion of teaching staff to be conducted.
7. To review the status of seed money projects.
8. To discuss about the activities conducted by Incubation Centre.
9. To discuss about the updates of RUSA.
10. To discuss about International Initiatives
11. To review placement and student activities undertaken.
12. To discuss the eco-friendly environment initiatives.
13. Any other business with the permission of the Chair.


DR. MONA MEHTA
COORDINATOR


PROF. DR. MOUSHUMI DATTA
CHAIRPERSON

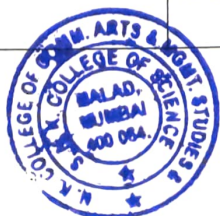
MINUTES

A Meeting of the I.Q.A.C. Committee was held on Wednesday, 12th April, 2023 at 11.00 a.m. at Library, 1st Floor, C-Wing in hybrid mode.

Principal Prof. Dr. Moushumi Datta presided over the meeting. Mr. Digant H. Upadhyaya, Prin. K. Venkatramani, Mr. Amit Gheewala, Dr. Himanshu Dawda were granted leave of absence.

The following members were present:

Sr. No.	Role	Name	Designation
1	Chairperson	Prof. Dr. Moushumi Datta	Principal
2	Coordinator	Dr. Mona Mehta	Vice Principal, HOD – Management Studies
3	Members		
a.	Nominee from Employers	Mr. Vishal Parekh	Vice President for Advertising Monetization – Reliance Retail
b.	Nominee from Industrialist	Mr. Dilip Gala	Hon. Secretary, MKES
c.	Teachers	Dr. Kavita Kalkoti	Associate Professor, Dept. of Commerce
d.		CA. Dr. Reena Desai	Associate Professor, Dept. of Accountancy
e.		Dr. Madhukar Dalvi	Assistant Professor, Dept. of Mathematics and Statistics
f.		Dr. Sindhu P.M.	Coordinator and Assistant Professor – Dept. of Computer and Information Science
g.		Mrs. Poonam Popat	Coordinator, Dept. of Finance and Banking
h.		Mrs. Poonam Shah	Coordinator, Dept. of Finance and Banking
i.		Mrs. Sonali Singh	Asst. Professor, Dept. of Management Studies
j.		Mr. Ashish Modi	Assistant Professor, Dept. of Computer and Information Science
k.	Controller of Examinations and Evaluation	Mrs. Elizabeth Leah George	Assistant Professor, Dept. of Computer and Information Science
l.	Librarian	Ms. Sonali Vhatkar	Librarian
m.		Mr. Girish R. Rathod	Registrar
n.		Mrs. Lopa Barot	Office Superintendent



o.	Few Senior Administrative Officer	Mr. Chandrashekhar M. Penta	Administration
p.	Alumni	Capt. Chintan Bhatia	Alumni
q.	Special Invitee	Dr. Mrs. Ancy Jose	Director, MKES Group of Institutions
r.		CA. Dr. Varsha Ainapure	Director, MKES Business School
s.		Dr. Maheshchandra Joshi	Principal, Chetana's H. S. College of Commerce & Economics.

1. To read and confirm the minutes of the previous meeting:

Minutes of the earlier meeting were read and confirmed.

2. To discuss about various Audits undertaken:

Principal Prof. Dr. Moushumi Datta informed everyone that following audits was conducted:

- Administrative Audit 2021-22 was successfully carried out on 19/09/2022 with no major suggestions.
- Academic Audit 2021-22 was conducted on 22/11/2022. Major suggestions of improving in domain of Research, increasing E-Learning resources was received. Director Dr. Mrs. Ancy Jose asked Principal Prof. Dr. Moushumi Datta to conduct a meeting with all HODs / Coordinators / Senior Faculty Members to encourage Research in department.
- IT Audit was successfully conducted on 01/03/2023.
- Gender Audit 2021-22 was conducted on 22/11/2022.
- ISO 9001- 2015 Surveillance Audit was conducted on 18th to 20th January 2023. Audit was successfully completed with no non-conformity.
- Green, Energy and Environment Audit was successfully conducted on 10th April, 2023.

She also informed that Library Audit is planned to be conducted.



3. To discuss the progress of work done for AQAR 2022-23:

Dr. Mona Mehta informed that gathering of data has been initiated by each criteria in-charge. Prof. Dr. Moushumi Datta added that she has asked all HODs/Coordinators to submit the Internship Report/ Project Report / Field Project Report done by students to her by 30th April 2023 so scanning of same can be initiated in May 2023.

4. To review the feedback taken from learners:

Dr. Sindhu P.M. and CA Sindhu Menon informed that College has adopted 360 Degree Feedback system in which following feedbacks are undertaken, analyzed and actions are taken.

- Curriculum Feedback
- Teachers Feedback
- Students with Disability Feedback
- Library Feedback
- Happiness Index
- Canteen Feedback
- Female Student Feedback

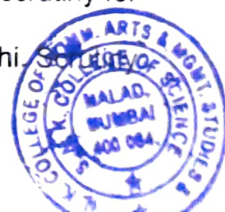
5. To discuss the implementation of new programmes under NEP 2020:

Prof. Dr. Moushumi Datta informed that following two programmes are going to be offered from A.Y. 2023-24 under NEP 2020: B.Sc. in Geoinformatics and B.Sc. in Psychology. Also, she informed that all other programmes have redesigned their curriculum framework for First Year as per NEP 2020.

Director Dr. Mrs. Ancy Jose asked Principal to start with marketing of different programmes on Social Media Platform.

6. To discuss about CAS Promotion of teaching staff to be conducted:

Dr. Mona Mehta informed that Interviews of Dr. Kavita Kalkoti, Dr. Reena Desai and herself was conducted from Stage 4 to Stage 5 on 27th March 2023. Also, scrutiny for Stage 2 to Stage 3 was conducted on 27th March 2023 for Dr. Preeti Tripathi.



of 5 faculty members Dr. Swapna Joshi, Ms. Gargi Dubey, Ms. Poonam Shah, Ms. Poonam Popat and Ms. Meha Mandawewala from Stage 1 to Stage 2 has to be initiated after they submit their API Forms.

7. To review the status of seed money projects.

Dr. Kavita Kalkoti, Convener of Research Cell informed everyone that report and accounts of seed money projects for AY 22-23 was submitted by all applicants. Applications for new proposals of seed money projects for AY 23-24 are invited till 15th April 2023 and interview is planned on 21st April 2023. Also she informed that new proposals for Ph.D. Scholars were invited till 31st March 2023, and 10 applications have been received.

She informed that students of the college reached the final round of Zonal level of the intercollegiate research competition "Aavishkar" organized by University of Mumbai.

All IQAC members congratulated Principal Prof. Dr. Moushumi Datta for her following achievements:

- Received 3 patents from Government of India.
- Received 1 patent from Government of Australia.
- Filed 1 utility patent from Dept of Geoinformatics with Government where Principal Madam is main contributor and Dr. Amrita Aggrawal as 3rd Contributor.
- Filed 1 journal patent with Government of India with Principal Madam as main contributor and Dr. Amrita Aggrawal as 7th Contributor among 8 scientists.
- One copy patent accepted by Government of India on Mangroves in Mumbai.



8. To discuss about the activities conducted by Incubation Centre.

Dr. Mona Mehta, Convener of Incubation Cell informed that the cell have conducted following activities in academic year 2022-23:

Sr. No	Date	Type of Activity	Details
1	19 th and 20 th July 2022	Exhibition	Ms. Devanshi Davda from BA (Honours) in Apparel Designing showcased her products such as bags, pouches, etc.
2	19 th September 2022	Exhibition	Ms. Jiya Gaglani from Bachelor of Management Studies showcased her business of Healthy Choco Chip Cookies
3	23 rd September 2022	Guest Lecture	Topic - Secret of Success for Entrepreneurs
4	18 th November 2022	National Level Presentation Competition	START UP HUB in collaboration with BMS in E-Commerce Operations
5	10 th December 2022	Guest Lecture	Fintech Startups
6	13 th December 2022	Guest Lecture	Tips & Tricks on Marketing and Management
7	13 th February 2023	Exhibition	By all Incubatees

Also, she informed that a group of 3 incubatees has been assigned under each mentor to guide them under various aspects of business.

9. To discuss about the updates of RUSA.

Prof. Dr. Moushumi Datta informed everyone that College is doing regular follow ups for the last installment of Rs. 50,00,000/- (Rupees Fifty Lakhs only) to be received from RUSA.



10. To discuss about International Initiatives

Dr. Mona Mehta informed that following activities are conducted:

- MoUs are signed with 3 foreign universities:
 - Royal Roads University, Canada
 - Frazer Valley University, Canada
 - Rider University, USA
- MoU has also been signed with ISDC which will help us to connect with various foreign universities in UK.
- Guest Lecture on Study Abroad was organized on 5th, 6th and 19th July 2022.
- International Education Fair was organized on 20th August, 2022.
- In AY 22-23, following one student availed the 2+2 opportunity:
 - Tvisha Patel from SY BAF

11. To review placement and student activities undertaken.

Mr. Ashish Modi informed that 105 students were placed as on 31st March 2023. Also, he informed that many results of interviews are yet to be announced by company.

Principal Prof. Dr. Moushumi Datta added that the students of M.Sc. Geoinformatics Semester II is doing an internship with NAKSHA-Project Mumbai-an initiative of the MCGM wherein their major task is to create a geospatial database for Greater Mumbai.

12. To discuss the eco-friendly environment initiatives.

Mr. Ashish Modi, Convener of Environment Cell said that various activities such as E-Waste Collection Drive, Tree Plantation, Sapling Plantation, and Beach Cleanup Drives were organized by various departments, cells throughout academic year.



13. Any other business with the permission of the Chair.

Principal Prof. Dr. Moushumi Datta informed that the College has received approval from RNI to publish its first issue of the Multidisciplinary Journal in July 2023.

Also, she informed that a Workshop on Academic Bank of Credits is planned in the month of July 2023.

There been no other matter, the meeting ended with vote of thanks to the chair.

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DR. MONA MEHTA
IQAC COORDINATOR

READ CONFIRMED AND SIGNED.

M. Datta.

PROF. DR. MOUSHUMI DATTA
CHAIRPERSON



Sr. No.	Agenda	Action Taken
1	To discuss about various Audits undertaken.	<ul style="list-style-type: none"> • Administrative Audit 2021-22 was successfully carried out on 19/09/2022 with no major suggestions. • Academic Audit 2021-22 was conducted on 22/11/2022. Major suggestions of improving in domain of Research, increasing E-Learning resources was received. Director Dr. Mrs. Ancy Jose asked Principal Prof. Dr. Moushumi Datta to conduct a meeting with all HODs / Coordinators / Senior Faculty Members to encourage Research in department. • IT Audit was successfully conducted on 01/03/2023. • Gender Audit 2021-22 was conducted on 22/11/2022. • ISO 9001- 2015 Surveillance Audit was conducted on 18th to 20th January 2023. Audit was successfully completed with no non-conformity. • Green, Energy and Environment Audit was successfully conducted on 10th April, 2023.
2	To discuss the progress of work done for AQAR 2022-23	Gathering of data has been initiated by each criteria in-charge
3	To review the feedback taken from learners	<p>Following feedbacks are undertaken, analyzed and actions are taken.</p> <ul style="list-style-type: none"> • Curriculum Feedback • Teachers Feedback • Students with Disability Feedback • Library Feedback • Happiness Index • Canteen Feedback • Female Student Feedback
4	To discuss the implementation of new	<p>Two programmes are offered from A.Y. 2023-24 under NEP 2020:</p> <ul style="list-style-type: none"> - B.Sc. in Geoinformatics



	programmes under NEP 2020	<ul style="list-style-type: none"> - B.Sc. in Psychology <p>All other programmes are revised their First Year Curriculum Framework as per NEP 2020</p>
5	To discuss about CAS Promotion of teaching staff to be conducted	<ul style="list-style-type: none"> - Interviews of Dr. Mona Mehta, Dr. Kavita Kalkoti, Dr. Reena Desai was conducted from Stage 4 to Stage 5 on 27th March 2023 - Scrutiny for Stage 2 to Stage 3 was conducted on 27th March 2023 for Dr. Preeti Tripathi
6	To review the status of seed money projects	<ul style="list-style-type: none"> - Report and accounts of seed money projects for AY 22-23 was submitted by all applicants. - Students of the college reached the final round of Zonal level of the intercollegiate research competition "Aavishkar" organized by University of Mumbai.
7	To discuss about the activities conducted by Incubation Centre	<ul style="list-style-type: none"> - Ms. Devanshi Davda from BA (Honours) in Apparel Designing showcased her products such as bags, pouches, etc. on 19th and 20th July 2022 - Ms. Jiya Gaglani from Bachelor of Management Studies showcased her business of Healthy Choco Chip Cookies on 19th September 2022 - Guest Lecture on Secret of Success for Entrepreneurs on 23rd September 2022 - START UP HUB in collaboration with BMS in E-Commerce Operations on 18th November 2022 - Guest Lecture on Fintech Start ups on 10th December 2022 - Guest Lecture on Tips & Tricks on Marketing and Management on 13th December 2022
8	To discuss about the updates of RUSA	Regular follow ups are done for the last installment of Rs. 50,00,000/- (Rupees Fifty Lakhs only) to be received from RUSA.
9	To discuss about International Initiatives	<ul style="list-style-type: none"> - MoU has also been signed with ISDC which will help us to connect with various foreign universities in UK.



		<ul style="list-style-type: none"> - Guest Lecture on Study Abroad was organized on 5th, 6th and 19th July 2022. - International Education Fair was organized on 20th August, 2022. In AY 22-23, following one student availed the 2+2 opportunity: Tvisha Patel from SY BAF
10	To review placement and student activities undertaken	<ul style="list-style-type: none"> - 105 students were placed as on 31st March 2023 - Internship with NAKSHA-Project Mumbai-an initiative of the MCGM wherein their major task is to create a geospatial database for Greater Mumbai is completed by MSc Geoinformatics Students
11	To discuss the eco-friendly environment initiatives	<ul style="list-style-type: none"> - Training program for the teaching staff and students on E-Waste Recycling and Management on July 22, 2022 - On August 19, 2022, a Paper Bag Making Activity was organized - Tree Plantation Drive at Mind Space Garden, Malad West, on September 17, 2022 - On December 27, 2022, Sampling Plantation Drive was organized as part of community service efforts - On February 8, 2023, an E-Waste collection drive was organized, spreading awareness about E-Waste among Malad area residents and collecting E-Waste from them

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Dr. Mona Mehta
IQAC Coordinator

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Prof. Dr. Moushumi Datta
Chairperson

