



Autonomous (2016-17)

Malad Kandivli Education Society's  
**NAGINDAS KHANDWALA COLLEGE**  
OF COMMERCE, ARTS & MANAGEMENT STUDIES  
AND SHANTABEN NAGINDAS KHANDWALA COLLEGE OF SCIENCE

(Re-accredited (3<sup>rd</sup> cycle) by NAAC with 'A' Grade)  
ISO 9001 : 2015 Certified

Educational Excellence Award By Indus Foundation, U.S.A.  
IMC Ramkrishna Bajaj National Quality Commendation Certificate

**Providing the Approved Minutes of relevant Academic Council meetings highlighting the agenda of syllabus revision which was carried out during the last five years.**

Sr. No.	Academic Council Minutes	Date of Meeting	Remarks
1	Meeting 1	19-08-2016	Provided
2	Meeting 2	18-03-2017	Provided
3	Meeting 3	07-09-2017	No relevance to the Metric, hence not provided
4	Meeting 4	07-03-2018	Provided
5	Meeting 5	10-01-2019	Provided
6	Meeting 6	27-03-2019	Provided
7	Meeting 7	12-10-2019	Provided
8	Meeting 8	18-02-2020	Provided
9	Meeting 9	14-09-2020	No relevance to the Metric, hence not provided

*M. Datta.*

Prof. (Dr.) Moushumi Datta  
I/c. Principal

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MINUTES

1. Refer Page Nos: 2 to 7 wherein the specific agenda is highlighted.  
2. Signature Sheet is attached on Last Page.

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The fourth meeting of the Academic Board was held on Wednesday, 7<sup>th</sup> March, 2018 at 11.30 a.m. in the Board Room of Malad Kandivli Education Society.

Dr. (Mrs.) Ancy Jose presided over the meeting. The following members were present.

1. Dr. (Mrs.) Ancy Jose – Chairman
2. Mr. Vijay G. Suchak – Chairman – Subject Board in Commerce
3. Shri Sharad V. Kelkar - Chairman – Subject Board in Mathematics
4. Dr. Varsha M. Ainapure – Chairman – Subject Board in Accountancy
5. Mr. Suresh K. Shetkar – Chairman – Subject Board in Geography
6. Mr. Vinay Prabhu – Chairman – Subject Board in Psychology
7. Ms. Nita Dhote – Chairperson – Subject Board in English Dept.
8. Dr. Mona Mehta – Chairperson – Subject Board in Management Studies
9. Dr. Marina Pereira – Chairperson – Subject Board in Economics
10. Ms. Kavita Shah – Chairperson – Subject Board in A/F, B/I, and F/M
11. Ms. Preethi Rao – Chairperson – Subject Board in Mass Media
12. Ms. Sindhu P.M. – Chairperson – Subject Board in I.T. and C.S.
13. Mr. Hanumantha Rao – (Co-ordinator B.M.S.)
14. Dr. Bharat M. Pithadia – Co-ordinator – M.Com. } vide Statutes 624
15. Prin. K. Venkatramani – vide Statutes 624
16. Prof. Rao P.S. – Member – vide Statutes 624
17. Dr. Dhanraj Mane – State Government Nominee
18. Mr. Thomson Thomas – Invitee
19. Mr. Santosh Hulagabali – Invitee
20. Mr. Santosh Akhade - Invitee
21. Dr. Moushumi Datta – Secretary

Leave of absence was granted to Ms. Preeti Rao, CA. V.S. Manudhane and Dr. Vijay Joshi.

Chairperson Dr. Ancy Jose gave a warm welcome to all the members for remaining present by sparing their valuable time for this meeting of the Academic Board under Autonomy.

The following business was transacted in the meeting:-

- 1) To scrutinize and approve the proposals made by subject boards with regard to courses of study, academic regulations, curricula, syllabi, modifications of any instructional and valuation methods, procedures, etc. for the following
  - a. Commerce
  - b. Accountancy
  - c. Economics
  - d. Mathematics
  - e. Foundation Course & B. Law
  - f. Psychology
  - g. Geography
  - h. English
  - i. Management Studies
  - j. I.T. / C.S.
  - k. B.Com.(A & F), B.Com.(B & I), B.Com.(FM)
  - l. Mass Media

The Subject Board has met on various dates according to the subjects and has recommended for the modifications in the existing syllabus in the subjects of all the courses of various classes. After discussion the following resolutions were passed unanimously. The details of which are mentioned below:

**RESOLUTION NO. 4**

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Resolved that the recommendations of the Subject Board as regards Courses of Study, new curricula / modifications in the curricula, instructional and valuation methods in the existing syllabus in the following subjects of all the courses of various classes be accepted.

**Program: Bachelor of Science (Information Technology)**

Sr. No.	Class and Semester	Course	percentage of change
1	SY Sem III	Python Programming -Theory & Practical	20%
2	SY Sem III	Data Structures - Theory & Practical	80%
3	SY Sem III	Computer Networks - Theory & Practical	40%
4	SY Sem III	Database Management Systems -Theory & Practical	60%
5	SY Sem III	Mobile Programming Practical	60%
6	SY Sem IV	Computer Oriented Statistical Techniques - Theory & Practical	100%
7	SY Sem IV	Computer Graphics and Animation - Theory & Practical	70%

**Program: Bachelor of Science (Computer Science)**

Sr. No.	Class and Semester	Course	percentage of change
1	SY Sem III	Core Java - Theory & Practical	30%
2	SY Sem III	Database Management System - Theory & Practical	60%
3	SY Sem III	Combinatorics and Graph Theory Theory & Practical	80%
4	SY Sem IV	Fundamentals of Algorithm - Theory & Practical	30%
5	SY Sem IV	Advanced Java - Theory & Practical	10%
6	SY Sem IV	Computer Networks - Theory & Practical	20%
7	SY Sem IV	Linear Algebra Using Python - Theory & Practical	50%
8	SY Sem IV	Android Developer Fundamentals - Theory & Practical	60%

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**Program: Bachelor of Management Studies**

Sr. No.	Year & Sem.	Name of the Course	Percentage Change
1	SYBMS III	Personal effectiveness Management	100% (As new course added)
2	SYBMS III	Business Planning and Entrepreneurship Management	15%
3	SYBMS IV	Change Management	100% (As new course added)
4	TYBMS V	Internship made compulsory	Newly added

**Program: Bachelor of Mass Media**

Sr. No.	Class and Semester	Name of the Course	Percentage Change
1	TYBMM V (Journalism)	Newspaper and Magazine Making	10 %
2	TYBMM V (Advertising)	Brand Building	12 %
3	TYBMM V (Advertising)	Consumer Behaviour	8%
4	TYBMM VI (Journalism)	News Media Management	7 %
5	TYBMM VI (Journalism)	Business and Magazine Journalism	10 %
6	TYBMM VI (Advertising)	Principles and Practices of Direct Marketing	15 %
7	TYBMM VI (Advertising and Journalism)	Contemporary Issues	20 %
8	TYBMM VI (Advertising and Journalism)	Digital Media	15 %

## Program: Bachelor of Commerce/Arts

Sr. No.	Class and Semester	Course	percentage of change
1	FY B.Com. Sem I	Mathematical and Statistical Techniques -I	20%
2	FY B.Com. Sem II	Mathematical and Statistical Techniques -II	20%
3	FY B.Com. Sem I	Environmental Studies - I	20%
4	FY B.Com. SEm II	Environmental Studies - II	20%
5	FYBA Sem I	An Introduction to Geomorphology	15%
6	FYBA Sem II	Human Geography	15%
7	FY B.Com. / B.A. Sem. I	Foundation Course -I (New Course)	100%
8	FY B.Com. / B.A. Sem II	Foundation Course -II (New Course)	100%

## Program: Bachelor of Commerce/Arts

Sr. No.	Class and Semester	Course	percentage of change
1	S.Y.B.Com. Sem IV	Business Law	10%
2	SY.B.Com. Sem III	Commerce III (Management - Principles and Functions)	30%
3	SY.B.Com. Sem IV	Commerce IV (Management- Production and Finance)	20%
4	SY.B.Com. Sem III	Financial Accounting & Auditing – V- Cost Accounting	Change of Semester from Sem 5 to Sem3
5	SY.B.Com Sem IV	Financial Accounting & Auditing – VI – Cost Accounting	Change of Semester from Sem 6 to Sem4
6	SY.B.Com. Sem IV	Business Economics - IV	25%
7	SY B.Com./BA Sem III	Foundation Course – III (Contemporary India 1947-2000 A.D.)	90%
8	SY B.Com./BA Sem II	Foundation Course – IV (Contemporary Asia excluding India 1947-2000 AD)	20%
9	SYBA Sem IV	Economics – II Macro Economics – II	25%
10	SYBA Sem IV	Economics III (Development issues of Maharashtra's Economy)	25%

## Program: Bachelor of Commerce/Arts

Sr. No.	Class and Semester	Course	percentage of change
1	TYBCom Sem VI	Computer System and Application (Data Communication, Networking, Internet, MySQL and MS Excel)	20%
2	TYBCom Sem V	Commerce V (Marketing)	25%
3	TYBCom Sem VI	Commerce VI (Human Resource Management)	20%
4	TYBCom Sem V	Export Marketing -I (Fundamentals)	30%
5	TYBCom Sem VI	Export Marketing -II (Process and Procedure)	30%
6	TY B Com Sem V	Psychology of Human Behaviour at Work -I	20%
7	TY B Com Sem VI	Psychology of Human Behaviour at Work -II	20%
8	TY BA Sem V	Psychological Testing and Statistics - IV	10%
9	TY BA Sem VI	Psychological Testing and Statistics - IV	10%
10	TY BA Sem V	Abnormal Psychology - V	25%
11	TY BA Sem VI	Abnormal Psychology - V	25%
12	TY BA Sem VI	Industrial Psychology - VI	20%
13	TY BA Sem V	Cognitive Psychology - VII	25%
14	TY BA Sem VI	Cognitive Psychology - VII	25%
15	TY BA Sem V	Counseling Psychology - IX	25%
16	TY BA Sem VI	Counseling Psychology - IX	50%
17	TY B Com Sem V	Financial Accounting and Auditing VII - Financial Accounting	60%
18	TY B Com Sem VI	Financial Accounting and Auditing IX - Financial Accounting	70%
19	TY B Com Sem V	Financial Accounting & Auditing VIII – Introduction to Management Accounting	Sem. Changed from Sem 3 to Sem 5
20	TY B Com Sem VI	Financial Accounting & Auditing X – Auditing	Sem. Changed from Sem 4 to Sem 6
21	TY B Com Sem VI	Direct & Indirect Taxes – Indirect Tax (New Course)	100%

## Program: Master of Arts

Sr. No.	Class and Semester	Course	percentage of change
1	MA FY Sem I(ECONOMICS)	Economics of Development	30%
2	MA FY Sem I(ECONOMICS)	Statistical Methods in Economics	10%

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3	MA FY Sem I(GEOGRAPHY)	Principles of Geomorphology	18%
4	MA FY Sem I(GEOGRAPHY)	Principles of Climatology	18%
5	MA FY Sem I(GEOGRAPHY)	Perspectives in Human Geography	18%
6	MA FY Sem I(GEOGRAPHY)	Spatial Organization of Economic Activities	18%
7	MA FY Sem I(GEOGRAPHY)	Tools and Techniques of Spatial Analysis I	18%
8	MA FY Sem I(GEOGRAPHY)	Tools and Techniques of Spatial Analysis II	18%
9	MA FY Sem II(GEOGRAPHY)	Oceanography and Hydrology	18%
10	MA FY Sem II(GEOGRAPHY)	Geoinformatics	18%
11	MA FY Sem II(GEOGRAPHY)	Socio-Cultural and Political Geography	18%
12	MA FY Sem II(GEOGRAPHY)	Urban Geography	18%
13	MA FY Sem II(GEOGRAPHY)	Tools and Techniques of Spatial Analysis III	18%
14	MA FY Sem II(GEOGRAPHY)	Tools and Techniques of Spatial Analysis IV	18%

**Programme: Master of Science Information Technology**

Sr. No.	Class & Semester	Course	Percentage of change
1	MSC IT Semester 1	Data Analysis Tools Theory & Practical	50%

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- 2) To form rules regarding admission of students, subject to government rules and regulations on admission procedure.

**RESOLUTION NO. 5**

Resolved that the rules for admission for academic year 2018-19 will be based on three criterias only i.e. Minority, Open and Management quota. There is also a newly passed judgement by the court in this regard.



It was further resolved that all the other rules of the University / State Government will be complied thereof.

**RESOLUTION NO. 6**

Resolved that an Equivalence Committee shall be formed for admission purpose for the students of the other colleges / state taking admission in second and third year. All the students newly admitted will have to earn 8 extra credits.

- 3) To initiate measures for improving the quality of teaching, frame rules for conduct of examinations, rules of students evaluation and develop student advisory programmes.

The recommendations of Board of Examination was accepted by the Academic Board and the following resolutions were passed unanimously

**RESOLUTION NO. 7**

Resolved that

1. For UG programs (75 – 25 pattern), Internal Assessment (25%) is applicable for all courses; this includes class tests, projects and viva, assignments and viva, book review and group discussion etc.
2. Moderation Criteria for F.Y / S.Y  
20% of total number of students appeared shall be moderated
3. Moderation criteria for T.Y

Marks	No. of Ans. Books
0 – 20	10%
21 – 30	ALL
31 - 44	20%
45 and Above	ALL

4. For F.Y and S.Y classes, a learner can apply for revaluation in any subject without the condition of marks.
5. For T.Y classes, to make it more transparent, answer books will be shown to all students with proper arrangement.
6. For PG programs (60 – 40 pattern), Internal Assessment (40%) is applicable for all courses; this includes class tests, research projects, presentation and viva, assignments and viva, book review and group discussion etc.
7. For P.G programs, double evaluation procedure started from this academic year.  
If there is a difference of 15% of total marks appeared between two evaluators, then third evaluation is applicable. The average between two nearest marks will be awarded to student.
8. Gracing procedure: As per the university ordinances.

- 4) To make rules regarding extra credits for sports, extra-curricular activities, proper maintenance and functioning of the building, libraries, laboratories, etc.

There was a discussion in the meeting to encourage students to participate in sports and cultural activities at the University level. It was decided to award 2 credits to the students winning in sports and cultural activities at University / State / National level.

#### **RESOLUTION NO. 8**

Resolved that the students winning prizes in the cultural and sports events at the University / state level will be awarded 2 credits.

- 5) To recommend to the Board of Management to institute scholarships, fellowships, studentships, medals, prizes, certificates and frame rules for the award of the same.

There was a discussion held in the meeting to offer scholarships to deserving students. Hence, after discussion it was decided to recommend to the management to earmark Rs.5,00,000/- for scholarships. Principal informed the members that Shri Nareshbhai Khandwala had donated Rs.1,00,000/- as Scholarships to the needy and economically backward class students. The committee expressed their sincere thanks to Shri Nareshbhai Khandwala for his generous donation of conveying his vision and purpose to expand the educational horizon of the student community.

6) To advise the Board of Management on matters pertaining to the academic affairs.

The Convenor of the Curriculum Enrichment Committee communicated that 15 new short term courses will be introduced for the academic year 2018-2019. Hence, the following resolution was passed unanimously.

**RESOLUTION NO. 9**

Resolved that the following 15 short term courses be and are hereby approved to start from the academic year 2018-19. The same would be send to Board of Management for final approval.

<b>Sr.</b>	<b>Course Name</b>
1	Certificate in Mandarin
2	Certificate in Spanish Language
3	Certificate for introduction Beauty
4	Certificate for introduction to Hair Dressing
5	Fundamental of Capital Market and Derivatives

6	Equity Trading Bootcamp
7	Certificate in IFRS
8	Soft Skill Training
9	Neuro-Linguistic programming
10	Financial Statement Analysis
11	Certificate in Finance
12	Volunteering - Community Services
13	Certificate in QGIS
14	Certificate course on music
15	Certificate Course in Sports Management

It has been decided that Rs.5 Lakhs will be earmarked for research to be provided to the faculty as seed money.

- 7) To approve the minutes of this meeting and send the recommendations to the Board of Management.

The minutes of this meeting was read and the recommendations was forwarded to the Board of Management for approval.

- 8) Any other business with the permission of the chair.

- 1) Internationalisation:

**RESOLUTION NO. 10**

Resolved that students going for student exchange programme will be given attendance for the same.

There being no other business the meeting ended with Vote of Thanks to the Chair.

*M Datta .*

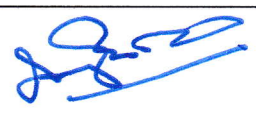
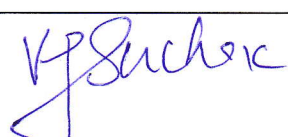
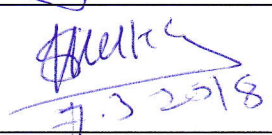
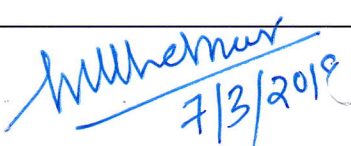
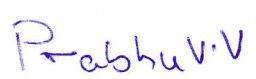
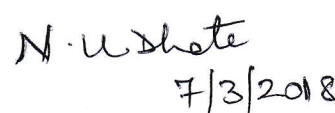
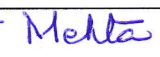
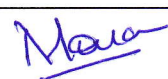



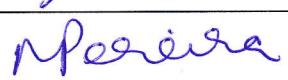
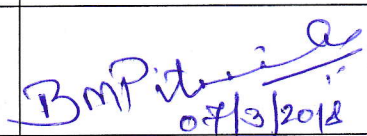
**DR. MOUSHUMI DATTA  
MEMBER SECRETARY**

**READ, CONFIRMED AND SIGNED ON 7<sup>th</sup> MARCH, 2018.**


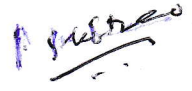
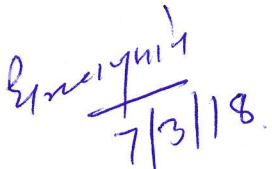


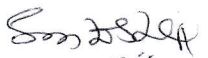
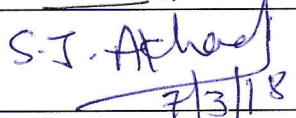
*[Signature]*

**DR. (MRS.) ANCY JOSE  
CHAIRPERSON**

**Fourth Meeting of the Academic Board of Nagindas Khandwala College [Autonomous]  
held on Wednesday, 7th March, 2018 at 11.30 a.m.**

Category	No.		Signature
Principal (Chairperson)	1	Dr. (Mrs.) Ancy Jose	
Heads of Department	1	Shri Vijay G. Suchak	
	2	Shri Sharad V. Kelkar	 7.3.2018
	3	Dr. Varsha M. Ainapure	
	4	Shri Suresh K. Shetkar	 7/3/2018
	5	Shri Vinay Prabhu	
	6	Smt. Nita U. Dhote	 7/3/2018
	7	Dr. Mona Bhatia 	
	8	Shri Hanumantha Rao	
	9	Smt. Kavita Shah	
	10	Smt. Preethi Rao	
	11	Smt. Sindhu P.M.	
Teachers of the College representing different categories of teaching staff by rotation on the basis of seniority of service	1	Dr. Marina Pereira	
	2	Dr. Bharat Pithadia	 07/3/2018
	3	CA. V.S. Manudhane	

**Fourth Meeting of the Academic Board of Nagindas Khandwala College [Autonomous]  
held on Wednesday, 7<sup>th</sup> March, 2018 at 11.30 a.m.**

Category	No.		Signature
Experts from Outside representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, etc. nominated by Governing Body	1	Prin. K. Venkatramani	
	2	Prof. Rao	
	3	Dr. Vijay Joshi	
State Government Nominee - Director of Higher Education, Pune.	1	Dr. Dhanraj Mane	 Emergency 7/3/18
Faculty member nominated by Principal (Member Secretary)	1	Dr. Moushumi Datta	
Special invitee C.O.E		Prof Thomson Thomas	
		Santosh C. Hulagabali	
		Santosh Akhade	 S.J. Akhade 7/3/18