



Autonomous (2016-17)

Malad Kandivli Education Society's
NAGINDAS KHANDWALA COLLEGE
OF COMMERCE, ARTS & MANAGEMENT STUDIES
AND SHANTABEN NAGINDAS KHANDWALA COLLEGE OF SCIENCE

(Re-accredited (3rd cycle) by NAAC with 'A' Grade)
ISO 9001 : 2015 Certified

Educational Excellence Award By Indus Foundation, U.S.A.
IMC Ramkrishna Bajaj National Quality Commendation Certificate

Providing the Approved Minutes of relevant Academic Council meetings highlighting the agenda of syllabus revision which was carried out during the last five years.

Sr. No.	Academic Council Minutes	Date of Meeting	Remarks
1	Meeting 1	19-08-2016	Provided
2	Meeting 2	18-03-2017	Provided
3	Meeting 3	07-09-2017	No relevance to the Metric, hence not provided
4	Meeting 4	07-03-2018	Provided
5	Meeting 5	10-01-2019	Provided
6	Meeting 6	27-03-2019	Provided
7	Meeting 7	12-10-2019	Provided
8	Meeting 8	18-02-2020	Provided
9	Meeting 9	14-09-2020	No relevance to the Metric, hence not provided

M. Datta.

Prof. (Dr.) Moushumi Datta
I/c. Principal

(4)

MINUTES

1. Refer Page No: 3 wherein the specific agenda is highlighted.
2. Signature Sheet is attached on Last Page.

(1)

1.1.2

The fifth meeting of the Academic Board was held on Thursday, 10th January, 2019 at 11.00 a.m. in the Board Room of Malad Kandivli Education Society.

Dr. (Mrs.) Ancy Jose presided over the meeting. The following members were present.

1. Dr. (Mrs.) Ancy Jose – Chairperson
2. Mr. Vijay G. Suchak – Chairman – Subject Board in Commerce
3. Dr. Varsha M. Ainapure – Chairperson – Subject Board in Accountancy
4. Mr. Suresh K. Shetkar – Chairman – Subject Board in Geography
5. Mr. Vinay Prabhu – Chairman – Subject Board in Psychology
6. Ms. Nita Dhote – Chairperson – Subject Board in English Dept.
7. Dr. Marina Pereira – Chairperson – Subject Board in Economics
8. Ms. Kavita Shah – Chairperson – Subject Board in A/F, B/I, and F/M
9. Ms. Preethi Rao – Chairperson – Subject Board in Mass Media
10. Ms. Sindhu P.M. – Chairperson – Subject Board in I.T. and C.S.
11. Dr. Mona Mehta
12. CA Haresh Godhia
13. Dr. Bharat M. Pithadia
14. Dr. Prakash Dongre
15. Prin. K. Venkatramani – Nominated by Governing Council
16. Prin. Dr. A.P. Mahajan
17. Prin. Dr. Chaitali Chakravarthy
18. Mr. Thomson Thomas – Invitee
19. Mr. Santosh Hulagabali – Invitee
20. Dr. Moushumi Datta – Secretary

Teachers of the College representing different categories of teaching staff by rotation on the basis of seniority.

University Nominee

Leave of absence was granted to Dr. Dhanraj Mane, Dr. Kavita Lagate and Shri Hanumantha Rao.

Chairperson Dr. Ancy Jose gave a warm welcome to all the members for remaining present by sparing their valuable time for this meeting of the Academic Board under Autonomy.

The following business was transacted in the meeting:-

- 1) To scrutinize and approve the proposals made by subject boards with regard to courses of study, academic regulations, curricula, syllabi, modifications of any instructional and evaluation methods, procedures, etc.

RESOLUTION NO. 11

Resolved that the recommendations of the Subject Board as regards Courses of Study, new curricula / modifications in the curricula, instructional and evaluation methods in the existing syllabus in the following subjects of all the courses of various classes be accepted.

a. Commerce

Board of Studies was held on 15th December, 2018 with the new members. No changes were made in the syllabus. Next Meeting will be conducted in March and the changes done will be approved in this meeting.

b. Accountancy

Modifications are made in two subjects at M.Com. level in the Board of Studies meeting held on 15th December, 2018. Tally will be made compulsory at all levels.

Course name	Semester	Old syllabus	New syllabus	Justification for changes
Advanced Cost Accounting (25% change)	III	<ul style="list-style-type: none"> Process costing Cost Allocation and Activity Based Costing Systems Responsibility Accounting Strategic Cost Management 	<ul style="list-style-type: none"> Removed Cost Allocation and Activity Based Costing Systems Responsibility Accounting Strategic Cost Management Cost Management Techniques 	Process costing is included in SYBCom syllabus hence removed from MCom and in its place cost management techniques is added.
Advanced Financial Accounting (50% change)	III	<ul style="list-style-type: none"> Foreign Currency Conversion (As per Accounting Standard/s applicable) Final Accounts & Statutory Requirements for Banking Companies Accounting & Statutory Requirements of Insurance Companies Accounting & Statutory Requirements of Co-operative Societies 	<ul style="list-style-type: none"> Liquidation of Companies Final Accounts & Statutory Requirements for Banking Companies Accounting & Statutory Requirements of Insurance Companies Study of Annual Reports 	Foreign Currency Conversion and accounting for cooperative societies is included in TYBCom syllabus hence removed from MCom. Study of annual reports is added to give practical exposure to the students.

1.1.2

1.1.2

c. Economics

Board of Studies was held on 20th December, 2018. No changes were made.

d. Mathematics

Board of Studies was not conducted because cycle of three years is not over.

e. Foundation Course & B.Law

Board of Studies was not conducted because cycle of three years is not over.

f. Psychology

Board of Studies was held 15th December, 2018. Changes was made in one paper of TYBA

g. Geography

No meeting of Board of Studies was held.

h. English

No meeting of Board of Studies was held.

i. Management Studies

Board of Studies was held on 15th December, 2018. No changes were made.

j. I.T./C.S.

No meeting of Board of Studies was held.

k. B.Com.(A & F), B.Com.(B & I), B.Com.(FM)

Board of Studies was held on 8th December, 2018. Internal evaluation component was modified and an average of 20 marks to 10 marks was adopted. Semester end examination was decided to be as per provided in syllabus.

l. Mass Media

Board of Studies was held on 15th December, 2018

- The Internal test format which is out of 20 marks and of 30 minutes duration to be followed from the current semester. The 'Fill in the

Blanks' component to be replaced with "True or False with reasons" in order to avoid rote learning and encourage questions of Higher Order Thinking.

- The Board strongly recommended that to take advantage of autonomy and revert to the 60/40 External/Internal marks bifurcation in the next academic year. This would enhance the scope of the application and truly equip the students for the industry.

2) To initiate measures for improving the quality of teaching, frame rules for conduct of examinations, rules of students' evaluation and develop student advisory programmes.

It was informed by the Controller of Examinations that OSM (On Screen Marking) has been introduced at college level from this academic year. Result declaration has been done on time.

It was suggested by the expert nominated by Governing body Prin. K. Venkatramani to upload the synoptic answers on website and also if possible send it to the students e-mail.

3) To make rules for sports, extra-curricular activities, for proper maintenance and functioning of the building, libraries, laboratories, etc.

Committee has been formed for this purpose and was placed before the Principal for ratification and placing before Governing Council / Board of Management.

4) To recommend to the Board of Management, the proposal to institute new programmes of studies.

RESOLUTION NO. 12

Resolved that the following courses be and are hereby approved to start from the academic year 2019-20. All the new programmes are based on

Choice Based Credit System (CBCS). It was noted that the new Programmes are catering to employability, entrepreneurship and skill development.

- B.Com. (Honours) in Actuarial Science.

It was suggested to keep the nomenclature as B.Com. (Honours) in Actuarial Studies.

- B.Com. (Honours) in International Accounting
- B.A. (Honours) in Apparel Design & Construction
- M.A. (Psychology)

The same would be send to the Governing Council / Board of Management for final approval.

- 5) To recommend to the Board of Management, institution of scholarships, studentships, fellowships, prizes and medals, and frame rules for the award of the same.

College should take initiative to mobilise funds for the scholarship for institution of awards and Principal be authorized for the same.

- 6) To advise the Board of Management on matters pertaining to the academic affairs.

This point has been covered in Item No.4 above and the Academic Board has decided to drop this item and merge it with Item 4.

- 7) To perform such other functions and such other duties as may be necessary and as may be assigned by the Board of Management, pertaining to the academic programmes and development.

It was decided to conduct Academic Audit in the month of April, 2019.

- 8) To approve the minutes of this meeting and send the recommendations to the Board of Management.

The minutes of this meeting was read and the recommendations has been forwarded to the Governing Council / Board of Management for approval.

- 9) Any other business with the permission of the chair.

The Expert nominated by Governing body Prin. K. Venkatramani suggested following:

- a) Journal at the college level
- b) To start with any such programme which would fill in the gap between education and employability.

There being no other business the meeting ended with Vote of Thanks to the Chair.


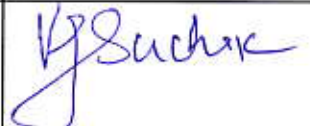







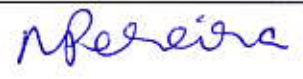
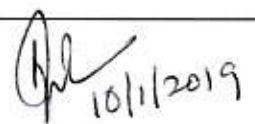


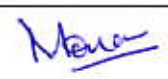
M Datta.

**DR. MOUSHUMI DATTA
MEMBER SECRETARY**


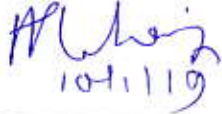



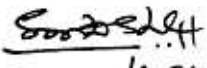
J Jose

**DR. (MRS.) ANCY JOSE
CHAIRPERSON**

**Attendance of Fifth Meeting of the Academic Board of Nagindas Khandwala College
[Autonomous] held on Thursday, 10th January, 2019 at 11.00 a.m.**

Category	No.		Signature
Principal (Chairperson)	1	Dr. (Mrs.) Ancy Jose	
Heads of Department	1	Shri Vijay G. Suchak	
	2	Dr. Varsha M. Ainapure	
	3	Shri Suresh K. Shetkar	
	4	Shri Vinay Prabhu	
	5	Smt. Nita U. Dhote	 10/1/2019
	6	Shri Hanumantha Rao	
	7	Smt. Kavita Shah	 10/1/19
	8	Smt. Preethi Rao	 10/1/19
	9	Smt. Sindhu P.M.	 10/1/19
	10	Dr. Marina Pereira	
Teachers of the College representing different categories of teaching staff by rotation on the basis of seniority of service	1	CA. Harsh Godhia	 10/1/2019
	2	Dr. Bharat Pithadia	 10/1/19
	3	Dr. Prakash Dongre	
	4	Dr. Mona Mehta	

**Attendance of Fifth Meeting of the Academic Board of Nagindas Khandwala College
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Category	No.		Signature
Experts from Outside representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, etc. nominated by Governing Body	1	Prin. K. Venkatramani	
	2	To be Nominated	
	3	To be Nominated	
	4	To be Nominated	
State Government Nominee - Director of Higher Education, Pune.	1	Dr. Dhanraj Mane	
Nominees of University	1	Dr. Kavita Lagate	
	2	Prin. Dr. A.P. Mahajan	 10/1/19
	3	Prin. Dr. Chaitali Chakravarthy	 10/1/19
Faculty member nominated by Principal (Member Secretary)	1	Dr. Moushumi Datta	
Special Invitees	1	Shri Thomson Thomas	
	2	Dr. Santosh Hulagabali	 10.01.19